

MOVE-IN/MOVE-OUT ITEMIZED STATEMENT

Resident Name(s) _____

Address _____ Unit # _____ City _____ State _____ Zip _____

Initial Inspection Date _____ Initial Inspection By _____ Move-in Date _____

Final Inspection Date _____ Final Inspection By _____ Move-out Date _____

The condition of these premises is clean, undamaged, in good working order and adequate for customary use unless otherwise noted hereon. Use codes and comments to describe exceptions. Cross out items not applicable.

	Move-In Inspection	Initial Inspection <small>(resident's option)</small>	Final Inspection		Move-In Inspection	Initial Inspection <small>(resident's option)</small>	Final Inspection		Move-In Inspection	Initial Inspection <small>(resident's option)</small>	Final Inspection
KITCHEN				LIVING ROOM				2nd BATH			
Ceiling				Walls				Ceiling			
Doors				Ceiling				Walls/Tile			
Walls				Doors				Floors			
Floors				Windows				Cabinets			
Hood/Filter				Screens				Shelves			
Fan/Light				Drapes/Blinds				Doors			
Countertop				Shades/_____				Mirror			
Sink/Faucets				Floor				Tub/Shower			
Drains/Disposal				Closet				Caulking			
Cabinet/Doors				Elec. fixtures				Shower dr./Tracks			
Shelves/Drawers				Light bulbs				Basin			
Under sink				Fireplace				Drains			
Windows				_____				Faucets			
Screens								Countertops			
Curtains/Blinds				1st BATH				Exhaust fan			
Elec. fixtures				Ceiling				Bowl/Seat			
Light bulbs				Walls/Tile				Towel racks			
_____				Floors				Window			
STOVE/OVEN				Cabinets				Screen			
Stove - outside				Shelves				Elec. fixtures			
Burners				Doors				Light bulbs			
Drip pans				Mirror				_____			
Vent				Tub/Shower				DINING ROOM			
Timer/Controls				Caulking				Walls			
Oven surfaces				Shower dr./Tracks				Ceiling			
Oven racks				Basin				Drapes/Blinds			
Broiler pan				Drains				Shades/_____			
Light				Faucets				Closet			
_____				Countertops				Doors			
REFRIGERATOR				Exhaust fan				Floor			
Inside (all parts)				Bowl/Seat				Windows			
Outside				Towel racks				Screens			
_____				Window				Elec. fixtures			
DISHWASHER				Screen				Light bulbs			
Outside/Controls				Elec. fixtures				_____			
Inside (all parts)				Light bulbs							
_____				_____							

CODES:

NCC = Needs complete cleaning

SP = Needs spot painting

SCR = Scratched

REP = Needs replacing

RPR = Needs repair

CLN = Clean

SC = Needs spot cleaning

PT = Needs painting

NEW = New

COMMENTS

